

Fireball International

Discretionary Grant Award Terms and Conditions and Application Procedure

Application Form

(Form to be completed in English)

Important Note: Where estimated funds, grants, costs, revenues etc. have been stated below Fireball International may request evidence on completion of the event. Failure to provide such reasonable information or where it is substantially different from the grant application may result in FI requesting a return of all or part of the grant aid

1. Name / Title		2. Type of Application	
		Organisation <input type="checkbox"/>	
		Group/Individual <input type="checkbox"/>	
3. Short Title for Application			
4. Contact Details			
Name			
Position in Organisation			
Contact House Address			
Contact e-mail Address			
Contact Telephone Numbers			
Privacy – All personal information will be kept as secure as practically possible and will only be shared with the FI Council when necessary to judge the application.			
5. Purpose of Application <i>(Describe here the event, dates, purpose etc.)</i>			
6. Justification for Grant Application <i>(Describe here why you think your event is eligible for grant aid)</i>			
7. Beneficiaries <i>(Describe here whom will benefit from the grant aid and why)</i>			

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9. Total Costs <i>(State here what the expected/actual cost of the event will be)</i> <i>If you are an individual this will be your personal costs; if an organisation this will be your organisational costs.</i>
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10. Internal Funding <i>(State here how much of the cost you will self-fund)</i>

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11. External Funding <i>(State here what, if any, other funding sources you have or intend to apply for and from whom)</i> <i>(press tab to add more rows)</i>
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Name of Funding Source	Amount of Funds

12. Profits and Beneficiaries <i>(State here what the expected profit or other beneficial fund outcomes might be from the event and whom will benefit from those outcomes)</i> <i>For example, if fees are charged whom will benefit from those fees</i> <i>(press tab to add more rows)</i>

Beneficiary	Amount of Benefit

13. Charges to Attendees <i>(State here how much will be charged to individuals to attend the event; also declare if there are any exceptions and the reason for these exceptions)</i>

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<p>14. Financial Status of Organisation (Organisations only) <i>(State here the financial status of the party sponsoring and/or organising the event) Preferably a current financial balance sheet should be provided</i></p>			
<p>15. Membership Status <i>(State here, as best you can, your membership details of relevant organisations) Examples: membership of National Sailing Authority, membership of Fireball NCA, membership of Fireball International, membership of local sailing club etc.</i></p>			
Organisation Name	Type of Membership	Date Joined	Other details

<p>15. Sponsorship (Individual/Groups only) <i>(Your independent Sponsor is to state here their support for your grant application)</i></p>	
Name of Sponsor	
Name of Sponsor's organisation	
Sponsor's position in organisation	
Sponsor's e-mail address <i>(this will be kept confidential by FI Treasurer)</i>	
Reasons why Application is supported	
Sponsor's Signature	
Date	

I confirm that all details included in this form are, to the best of my knowledge, correct and that I have read and accepted the terms of this Grant procedure.

Name	
Signature of Applicant	
Date	

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Procedure

Introduction

This document covers a discretionary monetary award or awards that may be granted by the FI (Fireball International) Executive.

Such awards are intended for specific purposes as stated in this document.

This Grant system will commence from 1st January 2019.

Award Authority

The award authority is the Fireball International Executive and any awards shall be agreed by a majority decision of the Executive members which shall be registered in writing (normally e-mail) for record purposes. The decision of the Executive is final.

Disclaimer

The Executive, Fireball International generally, any supporting NCA's or individuals (such as sponsors) shall bear no responsibility for any financial commitments or losses an Applicant may undertake/incur whether the Applicant's request for an award is agreed or rejected. This includes an award that is initially agreed but then may later be withdrawn by the Executive; should the Executive later discover that the award would be inappropriate. The Executive may require an Applicant to pay for all costs of transfer for money returned for a withdrawn payment.

The Executive, Fireball International generally, any supporting NCA's or individuals (such as sponsors) either as a group or individually, accepts no liability or responsibility for consequential damages that may result from any actions or activities undertaken using any part of the funds granted by the Executive. The award recipients shall indemnify the Executive, Fireball International generally, any supporting NCA's or individuals (such as sponsors) as a group and individually against any and all claims or damages against them.

Award Amount

The FI Executive will budget for an overall amount that can be awarded each year which will be submitted to Council before being available for any awards. The Executive may award part or all of this amount at their discretion. They may decide to award the full amount to a single applicant or may choose to make multiple awards and split the amounts amongst several applicants. This split will also be at the Executive's discretion.

Awards can be made to organisations or groups / individuals.

Award Decision

Any decision to grant an award is solely at the discretion of the FI Executive.

Applicants may apply for an award before a planned event or after an event has commenced or within 3 months of its completion.

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Applying for an Award

An applicant should apply for an award using the form and procedure given in this document. The completed form and any accompanying evidence should be e-mailed or posted to the FI Treasurer.

The FI Executive is managed by volunteers whose time and availability may vary throughout the year. Applicants should plan ahead and apply for an award as early as possible to avoid disappointment.

An application for an award is undertaken only with the acceptance by the Applicant that the Executive may be unable to process the award within a time that suits the Applicant.

Award Currency

All award amounts shall be stated in UK pounds sterling and shall be paid from the FI account which is held by a UK bank. It is the responsibility of the Applicant to provide a method whereby any such award money can be transmitted. The cost of currency conversion and money transfer will be borne by the Applicant. Normally FI International will transfer money electronically via bank accounts or can post a cheque.

Insurance and Regulations

It is the responsibility of the recipient to ensure that they meet all insurance and regulatory/legal requirements.

Legitimacy

To avoid fraud or money laundering, the Executive (normally the Treasurer) may require evidence of legitimacy; this is a legal requirement in many states. Verifying that a bank account is legitimate for example. The Executive may also require evidence of any expenditure undertaken, such as copies of receipts.

Unspent Funds

There may be some reason why an Applicant has been unable to spend any or all of the funds provided by the Executive. Under these circumstances the FI Treasurer must be notified and it is most likely that any underspent funds are to be returned to the Treasurer. The cost of returned money transfer and currency exchange will be borne by the Executive for unspent fund returns.

Eligible Organisations, Groups / Individuals

1. Organisations

The application for an award must be in support of staging an international or inter-regional sailing event. This may include both competitions and training events.

The event organisers must be/or be sponsored by: a NCA (National Class Association) which is an established FI member. Normally membership of FI for a minimum of 2 years is expected but exceptions may be granted for start-up Organisations.

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Where the event is being organised by others then a letter of support from a credible officer of the NCA is required to demonstrate NCA sponsorship.

The award must be to the benefit of all those entering the event and is not intended for the organisation to purchase, repair or maintain sailing equipment or boats.

2. Groups / Individuals

An individual or a group of individuals may apply for an award in support of their attendance at an international or inter-regional event such as a competition or training event. The award is only intended to assist individuals whom may have particular needs that could not be expected to be met by other means. The award is not intended to subsidise individuals whom are able to attend the event regardless.

Individuals applying for an award must have independent sponsorship in writing from a senior member of their NCA or a member of the FI; whom are to vouch for the legitimacy of the application. Any other sponsorship will be considered at the discretion of the FI Executive.

All such individual or individuals must be members of an NCA and a member of FI. Such awards may be for financial assistance to aid attendance at the event or to assist the hire, purchase, maintenance or repair of sailing equipment and boats to be used at the event.

Justification

FI will be looking for evidence as to the justification for providing grant aid. For example: who will benefit, is the cost of the event efficient, how rigorous has the applicant been in finding sources of funding, how much is the applicant investing themselves?